

Agenda: CIMS Part C Project Team Meeting

May 11, 2007, 10:30 a.m.–1:30 p.m.
EOT&TA Office, DeWitt

- **Goal:** To refine the service provider self-review (SPSR) process for (1) maximum clarity at the local level and (2) greatest utility of resulting data, for both state and local levels.

	<p>Discussion of SPSR team composition, responsibilities, and activities</p> <ul style="list-style-type: none"> • Review SPSR team FAQs and overview (Lis will create) • Team evaluation submitted with completed workbook to gather data about team 	
	<p>Discussion of KPI analysis and rating process</p> <ul style="list-style-type: none"> • Activity: analyzing and rating KPIs for the Bogus Service Area • Team evaluation submitted with completed workbook to gather data about analysis and rating 	
	<p>Discussion of child record review</p> <ul style="list-style-type: none"> • Record selection • Process • Form 	
	<p>Discussion of policies and procedures review</p> <ul style="list-style-type: none"> • Document selection • Process • Form 	
	<p>Discussion of reports</p> <ul style="list-style-type: none"> • What the MDE needs/wants • What the locals need/want 	
	<p>Discussion of improvement planning</p> <ul style="list-style-type: none"> • Process • Activity: developing an improvement plan for the Bogus Service Area 	
	<p>Plans for completing preparation work</p> <ul style="list-style-type: none"> • Schedule review • Homework: <ul style="list-style-type: none"> ○ What are the training/TA needs/wants? ○ Who should be on the UAT team? 	