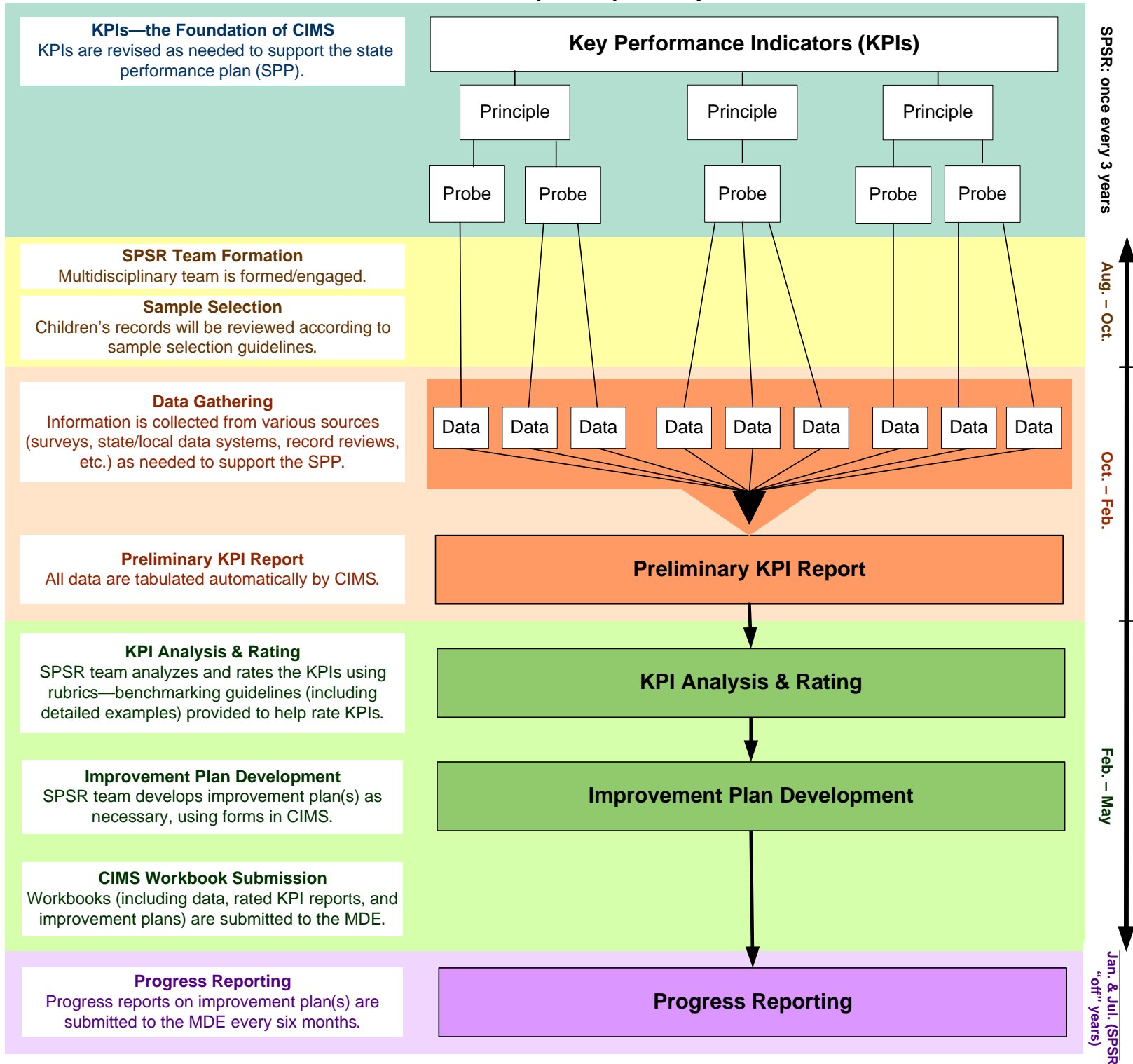
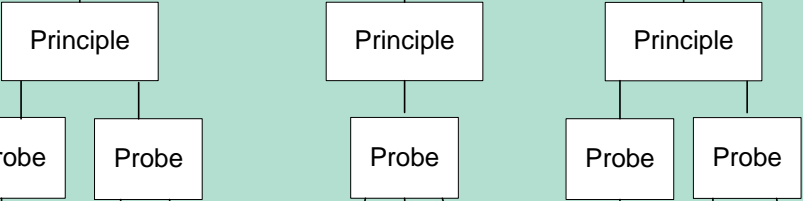


Service Provider Self-Review (SPSR): Components and Workflow



KPIs—the Foundation of CIMS
KPIs are revised as needed to support the state performance plan (SPP).

Key Performance Indicators (KPIs)



SPSR Team Formation
Multidisciplinary team is formed/engaged.

Sample Selection
Children's records will be reviewed according to sample selection guidelines.

Data Gathering
Information is collected from various sources (surveys, state/local data systems, record reviews, etc.) as needed to support the SPP.



Preliminary KPI Report
All data are tabulated automatically by CIMS.

Preliminary KPI Report

KPI Analysis & Rating
SPSR team analyzes and rates the KPIs using rubrics—benchmarking guidelines (including detailed examples) provided to help rate KPIs.

KPI Analysis & Rating

Improvement Plan Development
SPSR team develops improvement plan(s) as necessary, using forms in CIMS.

Improvement Plan Development

CIMS Workbook Submission
Workbooks (including data, rated KPI reports, and improvement plans) are submitted to the MDE.

Progress Reporting
Progress reports on improvement plan(s) are submitted to the MDE every six months.

Progress Reporting